To Whom It May Concern,

I am writing to express my interest in becoming a part-time team member at Massy Stores. I am currently a student at the College of Science Technology and Applied Arts of Trinidad and Tobago (COSTAATT) and pursuing my Bachelor’s Degree in General Nursing. I am very interested in joining your team and applying my creativity and focus to an impressive establishment such as yourself.

I believe that my academic background and training as a student nurse has adequately prepared me to undoubtedly become a productive member of your team.

I am a hard worker, team player, customer oriented and fast learner and I am positive that I would be able to effectively contribute to this establishment, I look forward to your reply and hopefully becoming an integral member of this establishment. Thank you for your time.

Respectfully,

Tonisha Lalsingh

Enclosure: Resume

Team Member offering a positive attitude and flexible schedule. Capable of working well independently or with others as a team. Posses great interpersonal skills, reliable, punctual and capable of working well under pressure.

# **SKILLS**

* Customer oriented
* Quick learner
* Friendly and Helpful
* Reliable Team Worker
* Comfortable for Standing for Long Periods
* Neat, Clean and Professional Appearance

# **EXPERIENCE**

Assistant Cashier/ Cook: From 01/2014 to 08/2015

Sharon’s Bake and Shark located Pepper Village, Fyzabad

* Greeted customers and provided exceptional customer service
* Maintained high levels of customer service during high volume, fast-paced situations
* Handled currency and credit transactions quickly and easily

# **EDUCATION**

Secondary School Completion: 2013 Bachelor of Science: General Nursing (Current)

St. Joseph’s Convent, San-Fernando COSTAATT

Graduated with 8 passes consisting of:

* Mathematics (Grade 2)
* English A (Grade 1)
* English B (Grade 1)
* P.O.A (Grade 1)
* P.O.B (Grade 1)
* Biology (Grade 2)
* French (Grade 2)
* Geography (Grade 2)